

St John's Church, Hove
Minutes of the Parochial Church Council meeting
Monday 17th May 2021

Present:

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|-----------------------------|-----------------------------------|
| Earl Collins (EC) – Vicar | Barbara Bush (BB) – Church Warden |
| Tom Savage (TS) – Secretary | Mary Thomas (MT) – Church Warden |
| Sue Davidson (SD) | Chi Ho (CH) - Treasurer |
| Isla MacFarlane(IM) | Trevor Beattie (TB) |
| John Browne (JDB) | Erica Cheung (ECH) |
| Andrew Maynard (AM) | |

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|----------|--|------------------------|
| 1 | Opening Prayer | Action |
| 2 | Apologies Lisa Godfrey (LG) | |
| 3 | Notification of AOB ECH was welcomed to her first PCC meeting. EC – Registration of Marriage | |
| 4 | Minutes of Meeting on 15 March 2021 & Actions from the Previous PCC Meeting The PCC accepted the minutes with no amendments. | |
| 10 | TS to circulate new Electronic Payments policy | TS |
| 11 | LG to confirm when DBS checks are due for renewal. LG to ensure safeguarding training/checks were notified/done for new PCC members | LG |
| | All other actions completed. | |
| | Succession Planning Actions | |
| | Sacristy Complete: shared between SD and EC | |
| | Cleaning and Maintenance 2 more volunteers required. All members to consider who in congregation could do this. | ALL |
| | Buildings and Finance TB has agreed to Chair the B&F Working Group, with support from MT for 6 months, and will call one once the new Nicolson's quote is received. Drafting an up-to-date list of annual Church Maintenance Plan and contacts. | TB MT |
| | Technical Complete: TS; TB; IM and EF collaboratively | |
| | Mission Action Plan Handover from BB complete, AM to update PCC asap with plan for summer 2021 | AM |
| | Welcoming AM will speak to Nicola Maynard to see if she would be interested in leading on this. | AM |

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Administration

All members to consider who in the PCC or congregation could do this. TS to liaise with MT and BB to pick up some of the roles here that align with PCC Secretary role. EC confirmed no scope for All Saints to provide a shared resource.

**ALL
TS**

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Finance

CH presented the latest accounts. JB noted the Church is doing relatively well, given the context, and queried the insurance premium cost timing and wedding and funeral fees. CH confirmed both points. MT asked how much had been raised for the sponsored swim, CH confirmed £320 + gift aid. MT asked where the grants for the spire work should be shown in the accounts. CH advised they will be listed under quinquennial work in due course.

BB noted the Deanery Synod fees would be reducing, and will forward the email on this to CH.

BB

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Fabric and Maintenance

MT updated on the report presented to PCC; part of the gallery ceiling fell down, but this has been cleared and the architect has confirmed no danger to people. No urgency on the repairs required here. The lower level spotlights need replacing with LEDs, MT asked PCC to confirm the quote she had obtained. PCC agreed unanimously.

The Annual fire extinguisher test completed, 1 extinguisher needed replacing. MT awaits a revised quote from the Bell Engineer.

JB asked if the boiler had been serviced, MT confirmed it had. TB noted that at some point the PCC would need to decide when to crystallise the fundraising work and start paying for work on the bell and spire. TB to discuss at next Buildings and Finance Group and present to PCC in due course.

TB

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Cornerstone

EC updated the PCC following recent meetings. The financial security of Cornerstone is important to the Church, with the annual account (30/09/2020) showing only a small shortfall. The financial position was supported by use of the furlough scheme. EC commented how good a manager Jonathan is. The next board meeting is in May, where a decision will be made on whether to continue the foodbank. EC noted that it is not the main priority of Cornerstone so likely to be discontinued. BB echoed EC's comments re Jonathan, MT said it was a good idea to meet him periodically and review matters.

The Cornerstone Management Board includes an ex officio member representing the Diocese, currently Jonathan Pritchard. He indicated his intention to retire and EC is in touch with the diocesan secretary to ensure that they find a successor for when he goes

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Safeguarding

Noting LG's absence, there was nothing to report. Actions from previous meeting have carried over, TS to ask LG to contact Erica Cheung asap with safeguarding briefing for new PCC members.

TS

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AOB

EC updated the PCC on the new Marriage Registration process. The

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registration will be held and managed centrally, by the Registry Service and no longer the Church.. The Banns Process and Marriage service will not change, but all paperwork and queries/changes have moved to Registry as of 4 May 2021.

The meeting ended with The Grace at 8.30pm.