

St John's Church, Hove
Minutes of the Parochial Church Council meeting
Monday 16th Jan 2023

Present:

Earl Collins (EC) – Vicar	Barbara Bush (BB) – Church Warden
Tom Savage (TS) – Secretary	Janet Parrott (JP) – Church Warden
Andrew Maynard (AM)	Janet Parrott (JP)
Sue Davidson (SD)	Chi Ho (CH) - Treasurer
Isla MacFarlane(IM)	Trevor Beattie (TB)
Lisa Godfrey (LG)	Erica Cheung (ECH)

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|------------|---|--|
| 1 | Opening Prayer and reflection | Action |
| 2 | Apologies
Mary Thomas (MT), Mark Gower-Smith (MGS) | |
| 3 | Notification of AOB
Foodbank and Volunteering – see below | |
| 4 | Minutes of Meeting on 21 November 2022 & Actions from the Previous PCC Meeting
The PCC accepted the minutes as presented. | |
| 5.2 | Parish Share – action completed
Noticeboard – BB advised that this matter has now passed to JP to progress through the List B procedure.
Cornerstone Board Report – action to obtain latest Accounts carried over | JP
EC |
| 5 | Finance
<u>5.1- Management Information</u>

PCC observed that current finances look healthy following a good Christmas. The Church is on target for its 2022 budget. JP discussed the replacement of garden ornaments with CH, c.£300 estimated cost.

5.2 Buildings and Finance – TB summarised the recent committee meeting, saying they were investigating a Church Administrator role. EC advised he had obtained two sample job roles from Church House. The committee and PCC agreed on the importance of maintaining and possibly enhancing the doors between Cornerstone and the Church. Maintenance work will fix the doors, but Cornerstone to look at possibility of new doors. LG advised this will be discussed at next Cornerstone board meeting.

TB stated the B&F committee will meet again to discuss the above matters further, and the Quinquennial report (see 6 below), and will update the PCC over the next two months. | JP
EC
LG
TB |
| 6 | Buildings and Finance
BB summarised the recently received Quinquennial Report. There are no Priority 1 issues reported and the PCC took comfort in the level of funds put aside for Quinquennial work. Of the Level 2 and 3 issues, many were co-located, and foliage related, so could be dealt with together to reduce costs. | |

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The PCC discussed setting up a working group to do some of the Quinquennial and ongoing site maintenance.

MAP & Events Committee

7 BB and EC covered the very successful Christmas activities held at St John's, noting:

- Many children in church for the Christmas tree lighting.
- 75 attended the Crib Service.
- The Church has developed a link with the Amigos children's group by reading Christmas stories to the children, with more activities planned for 2023.

EC suggested he do a family service in 2023 on Christmas Eve, to provide two family services over the period.
Both the History talks, the raffle and mulled wine donations generated good income for the Church.

8 **APCM**

TS summarised the preparation work required for the APCM report. There was some discussion on how best to manage the voting process at the APCM itself. EC and TS to research CofE guidance and report back at next PCC.

EC/TS

9 **Annual Policies Review**

TS to circulate amended policies to PCC, and post online and in Church as required.

TS

10 **Cornerstone Report**

SD updated on the Foodbank work and advised that a part time coordinator role was being discussed. There was a mouse problem being looked at as a matter of urgency. No impact on the Church but PCC agreed the toy box needs to be cleaned. LG advised there was a central heating issue which was being looked at imminently.

BB

11 **Safeguarding**

There were no safeguarding matters to report. LG asked that those contacted to complete their PCC L0/1 training do so as soon as possible.

All

12

AOB

1. Foodbank. Following a request from AO, BB asked if the Church would continue opening on Fridays for the foodbank, as it fits in with our mission and community focus. BB noted that Cornerstone had already made a rent donation and were proposing to make further donations, aligned to the rental they pay to Cornerstone. PCC unanimously agreed that rent payments are not **required** for opening the Church during foodbank times, although any donations most welcome, and happy to continue opening for a further 6 months.
2. The Foodbank had further requested additional storage space for non-perishable produce in the Church. It was agreed that this would be progressed.

EC/SD/BB

2. Volunteering. BB advised that we are now oversubscribed for welcomers, and have sufficient collection counters but need more people to do refreshments.

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The lack of refreshments volunteer is becoming critical. Despite the pressures, EC stated that we must not stop providing coffee after the Sunday service, given the key part of our Welcome that this forms. EC volunteered, and SD suggested Jamie be asked, and this will alleviate the pressures and provide future strengthening.

SD

BB has a rota scheduled out to May 2023, so suggested we fully review at that juncture. The PCC agreed.

TS

As agreed at the Awayday, PCC members were asked to complete and return PCC Evaluation Forms by mid February

ALL

The meeting ended with The Grace at 8.45pm.